

Evansville-Vanderburgh Public Library  
Evansville, Indiana 47713

TO SPEAK TO THE LIBRARY BOARD DURING THE FORUM

The members of the Library Board welcome you to this meeting. We conduct our meeting in strict compliance with the open door statutes of the State of Indiana. The law requires that our Board meetings be open for public observation, but it does not require that the public be allowed to participate in the meetings.

However, we value the ideas and insights of those we serve and therefore it is the policy of this Board to allow up to fifteen (15) minutes of each meeting for a "forum". If you wish to speak to this Board during the forum section of our agenda, we ask that you complete the form on the bottom of this page and hand it to one of the members of the Board before the meeting is called to order.

**Only persons who have handed in a completed form prior to the convening of the meeting will be recognized by the Board.** When the Board reaches the forum section of the agenda, the President of the Board will announce the time allocated to each person to speak to the Board. The President of the Board will then call on those persons one at a time to stand and address the Board for the allotted time.

**You should not expect the Board to respond at this meeting to your questions or requests for information or action. The Board will note your request and respond at a later, appropriate time after members of the Board have an opportunity to consider and deliberate about the request.** At other times during the meeting as the Board members deliberate, members of the Board may wish to ask for information from persons in the audience, but please refrain from comment unless a member of the Board asks you to comment. Members of the Board are always anxious to hear, outside the meeting, from those they serve, but our meeting agenda is usually full and does not allow us time for a continuous open forum. Thanks for helping us conduct an open and orderly meeting. Adopted by the Library Board of Trustees March 10, 1995.

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**Request to speak to the Library**

**Board during the forum**

This form must be completed and handed to a member of the Library Board before the meeting has been called to order if you wish to speak to the Board during the forum section of the meeting agenda. The forum will be conducted according to the format explained above.

**Your Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Group/organization you represent, if any** \_\_\_\_\_

**Subject about which you will speak** \_\_\_\_\_